

March 10, 2023

Administrative Expenses
Consolidation Study Grant

A potential respondent to the RFP asked about the \$5,000 limit on administrative expenses outlined in the Grant Study materials.

Q: Is the \$5,000 reserved for Administration for work the Sun Vista/Sunlight Beach HOA would perform in administering the grant? Or is it work you would expect the consultant to complete?

A: The \$5,000 Administrative funds covers DOH allowable administrative work by both SV-SLB HOA and the selected Contractor. To date the allowable administrative funds expended amount to about \$550 to cover the cost of publishing the RFP. The personnel of both water systems are volunteers and, as such, their time is not an allowable administrative expense. The amount of Administrative funds available to the Contractor may be proposed subject to negotiations of the engineering work contract.